

# Display Copy Version August 2014

## General instructions

### Years

Many questions in this questionnaire specify that information should be provided for (a) particular year(s). The table below indicates the academic year in questions where an academic year does not coincide with a calendar year. Please use the format that fits your institutional administration best. Please be consistent regarding the format you have chosen within each question.

| Calendar year | Academic year |
|---------------|---------------|
| 2011          | 2011/2012     |
| 2012          | 2012/2013     |
| 2013          | 2013/2014     |

### Handling of missing data

If data are not available, please leave those fields blank and use the check box ("data not available") or write a short remark on this question.

Please enter "0" (zero) only when the zero is the correct data. Do not use "0" to mark that data are not available!

(E.g. no international doctoral candidates = 0. No data on international doctoral candidates = blank and click checkbox).

At times questions may have sub-sections. In the event that some of the information is not available, but other parts are, then please use the check box "data not available", but still provide any of the available information you can.

In these situations, please make a note in the comment section that only partial information was available.

Please note that explanations on data elements, calculations and rationales can be found in the [indicator book](#) on our [website](#).

### Preliminary remarks:

The questionmark within the questions leads to detailed information like definitions and for which indicators this question will be used.

|  |                      |
|--|----------------------|
| <b>1</b> Please give the <b>full name and address</b> of the <b>unit responsible for organising Human Medicine</b> . <a href="#">[?]</a> |                      |
| <b>Name of university:</b> <a href="#">[?]</a>   | <input type="text"/> |
| <b>Faculty/department:</b>   | <input type="text"/> |
| <b>Institute or other Sub-unit, if applicable:</b>   | <input type="text"/> |
| <b>Town/ city:</b>   | <input type="text"/> |
| <b>Website:</b>  | <input type="text"/> |
| Comments:  | <input type="text"/> |
| Auto-Comments:   |                      |
| Comments U-Multirank:  |                      |

|  |  |
|--|--|
| <p>Please provide the name of a contact person who will be available to respond to possible queries from the U-Multirank team.<br/> Please indicate <b>only one</b> email address.<br/> Please indicate the email address with the @ symbol and do not use e.g. (at) or at as word.</p> <p>For future communication: Please make sure that our emails from <a href="mailto:info@umultirank.org">info@umultirank.org</a> will not be blocked by the firewall of your institution!</p> |  |
| <b>Title :</b>   | <input type="text" value="please choose ..."/> |
| <b>Contact person's first name:</b>  | <input type="text"/>                           |
| <b>Contact person's last name:</b>   | <input type="text"/>                           |
| <b>Position/ Unit:</b>   | <input type="text"/>                           |
| <b>Phone:</b>  | <input type="text"/>                           |
| <b>E-mail:</b>   | <input type="text"/>                           |

**2 Please provide some information on the structure of the Medical School/Medical Faculty and on data provision in this questionnaire.**

**University hospital**

- The university hospital is part of the university, data are included
- The university hospital is part of the university, data are not included
- The university hospital is not part of the university, data are not included
- The university does not have a university hospital, but associated hospitals for clinical teaching

**Medical Research Centers**

Does the university have medical research centers, for which data are not included in this questionnaire?  Yes  No

**If yes, please list them:**

Comments:

Auto-Comments:

Comments U-Multirank:

3 You already indicated the degree programmes, which you want to have included, in the pre-survey. After checking them with regard to eligibility (degree level, minimum number of students) and their fit into the field, the following programmes can be integrated in U-Multirank.

Please check again, that only programmes

- which **are already running**,
- which are offered as a **main subject/major** in **Human Medicine** in your department, and,
- in which first year enrolment will still be possible in 2015

are listed.

Please do not include

- Short term **first** degrees **below** bachelor level (1 or 2 year programmes),
- Continuous education /CPD programmes,
- Distance education programmes only,
- Special programmes for teacher education,
- Programmes in which first year enrolment is not possible any more,
- Ph.D./doctorate programmes (except MD - medical doctor).

Those programmes can be listed for information below under "other programmes".

a)

Programme name

Programme level



add this programme

b) Other study programmes:

Comments:

Auto-Comments:

Comments U-Multirank:

4 Please provide the following information on the programmes.

|  | Programme offered since<br>(year) | Standard period of study<br>in years | Is the programme ending? |
|--|-----------------------------------|--------------------------------------|--------------------------|
|--|-----------------------------------|--------------------------------------|--------------------------|

No relevant study programme indicated

Comments:

Auto-Comments:

Comments U-Multirank:

**5** Please describe the programmes according to the following **characteristics**:

| Presence learning programme,<br>Full-time    | Presence learning programme,<br>Part-time | Distance education<br>programme | Co-operational programmes with business/<br>combined with employment [?] |
|--|---|---------------------------------|--|
| <b>No relevant study programme indicated</b> |   |                                 |  |
| Comments: <input type="text"/>               |   |                                 |  |
| Auto-Comments:                               |   |                                 |  |
| Comments U-Multirank:                        |   |                                 |  |

**6** Please indicate the number of **students presently enrolled in the programmes** in 2013. [?]

Data for this question not available

Data on international students not available

| Number of students                           |   |  |
|--|---|--|
| Total number of students                     | New enrolments/Students in their 1st year | International (degree seeking) students* [?] |
| <b>No relevant study programme indicated</b> |   |  |
| Comments: <input type="text"/>               |   |  |
| Auto-Comments:                               |   |  |
| Comments U-Multirank:                        |   |  |

\* Only international students holding a university *degree seeking qualification* acquired abroad.

**7** Please indicate if admission to the programme is restricted and, if applicable, list **tuition fees** in your local currency: **BYR** . [?]

| Restricted admission<br>in 2013              | Tuition fees per year: |                               |
|--|------------------------|-------------------------------|
|  | National               | Foreign/<br>international [?] |
| <b>No relevant study programme indicated</b> |                        |                               |
| Comments: <input type="text"/>               |                        |                               |
| Auto-Comments:                               |                        |                               |
| Comments U-Multirank:                        |                        |                               |

**8** Please give details on periods of **clerkships** [?] (both in outpatient/ambulatory and inpatient settings) integrated in the study programmes. Please provide the total number of weeks across the whole study programme.

Data for this question not available

| Clerkships included | Mandatory clerkships    | Additional voluntary clerkships |  | There are no clerkships in the programme |
|---------------------|-------------------------|---------------------------------|--|--|
|                     | Total duration in weeks | Total duration in weeks         | If no fixed duration, please specify the range in weeks (e.g. 6 - 8 weeks) |  |

**No relevant study programme indicated**

Comments:

Auto-Comments:

Comments U-Multirank:

**9** Please describe the international orientation of the programmes with regard to the inclusion of stays abroad for your own students (incl. internships abroad) [?]. Please indicate if there are joint, dual or double study programmes [?] with foreign partner institutions.

Data for this question not available

| International orientation of the programmes |                     |   |
|---|---------------------|---|
| Joint/Double/Dual degree programme          | Study period abroad | Most relevant foreign partner institutions for exchange (max 5) |

**No relevant study programme indicated**

Comments:

Auto-Comments:

Comments U-Multirank:

**10 International exchange students:**  
Please give the following information on international student exchange at your department in **Human Medicine** during 2013.

Data for this question not available

|                       | Number of exchange students                                |  |
|-----------------------|--|--|
|                       | Students sent out in international exchange programmes [?] | Incoming students in international exchange programmes [?] |
|                       | 2013   | 2013   |
| Faculty / department  | <input type="text"/>                                       | <input type="text"/>                                       |
| Comments:             | <input type="text"/>                                       |  |
| Auto-Comments:        |  |  |
| Comments U-Multirank: |  |  |

**11** Please provide information on teaching in a foreign language. Please indicate if the whole study programme is offered entirely in a foreign language (either regularly or as an option). If not please indicate the number of compulsory courses in total and the number of compulsory courses which are also delivered in a foreign language. Please refer to the year 2013.

|  | Study programme is offered entirely in a foreign language | Total number of mandatory courses in the programme | Number of mandatory courses which are delivered in a foreign language [?] |
|--|---|--|---|
| <b>No relevant study programme indicated</b> |   |  |   |
| Comments:                                    | <input type="text"/>                                      |  |   |
| Auto-Comments:                               |   |  |   |
| Comments U-Multirank:                        |   |  |   |

**12 Special features of the study programmes:**

In 600 characters max. per study programme, you can describe the special characteristics of the study programmes (foci, areas of particularly intensive study, relevance to research, practical relevance, interdisciplinary orientation, etc.).

|  |  |
|--|--|
| <b>No relevant study programme indicated</b> |  |
| Comments U-Multirank:                        |  |

**13** Please indicate the total **number of degrees issued (graduates)** in your department in **Human Medicine** by degree level. Please refer to all degree programmes, not only to those listed above! [?]

Data for this question not available

|                         | 2011                                 | 2012                                 | 2013                                 |
|-------------------------|--------------------------------------|--------------------------------------|--------------------------------------|
|                         | Number of degrees issued (graduates) | Number of degrees issued (graduates) | Number of degrees issued (graduates) |
| Bachelor/ undergraduate | <input type="text"/>                 | <input type="text"/>                 | <input type="text"/>                 |
| Master /graduate        | <input type="text"/>                 | <input type="text"/>                 | <input type="text"/>                 |
| Comments:               | <input type="text"/>                 |                                      |                                      |
| Auto-Comments:          |                                      |                                      |                                      |
| Comments U-Multirank:   |                                      |                                      |                                      |

**14** Please indicate for each programme the **number of degrees issued (graduates)** and the number of those graduating within the standard period of completion of the specific programme. [?]

Data for this question not available

Data on degrees within standard period not available

| 2011   |                            | 2012                                 |                        | 2013                                 |                        | Please mark if there are no graduates yet in this programme |
|--|----------------------------|--------------------------------------|------------------------|--------------------------------------|------------------------|---|
| Number of degrees issues (graduates)         |                            | Number of degrees issues (graduates) |                        | Number of degrees issues (graduates) |                        |   |
| Total  | Within standard period [?] | Total                                | Within standard period | Total                                | Within standard period |   |
| <b>No relevant study programme indicated</b> |                            |                                      |                        |                                      |                        |   |
| Comments: <input type="text"/>               |                            |                                      |                        |                                      |                        |   |
| Auto-Comments:                               |                            |                                      |                        |                                      |                        |   |
| Comments U-Multirank:                        |                            |                                      |                        |                                      |                        |   |



**15** Please indicate the percentage of 2011 graduates who were unemployed 18 months after graduation (not in Education, Employment or Training (NEET)). If no data for the 2011 cohort exists, please indicate the cohort you referring to. [?]

If no exact data are available please specify the range that fits best your situation. [?]

Data for this question not available

| Percentage                                   | If you do not have exact numbers:<br>choose interval: |                 |                      |                       |                  | If other period than<br>18 months please<br>indicate x months<br>after graduation | Cohort year<br>(if other than 2011) |
|--|---|-----------------|----------------------|-----------------------|------------------|---|-------------------------------------|
|  | 0%  | Less<br>than 5% | Between<br>5 and 10% | Between<br>11 and 25% | More<br>than 25% |   |                                     |
| <b>No relevant study programme indicated</b> |   |                 |                      |                       |                  |   |                                     |
| Comments: <input type="text"/>               |   |                 |                      |                       |                  |   |                                     |
| Auto-Comments:                               |   |                 |                      |                       |                  |   |                                     |
| Comments U-Multirank:                        |   |                 |                      |                       |                  |   |                                     |

**16** Please indicate the percentage of 2011 graduates working in the region 18 months after graduating. If no data for the 2011 cohort exists, please indicate the cohort you referring to. [?]

If no exact data are available please specify the range that fits best your situation. [?]

Data for this question not available

| Percentage                                   | If you do not have exact numbers:<br>choose interval: |                  |                       |                       |                  | If other period than<br>18 months please<br>indicate x months<br>after graduation | Cohort year<br>(if other than 2011) |
|--|---|------------------|-----------------------|-----------------------|------------------|---|-------------------------------------|
|  | 0%  | Less<br>than 25% | Between<br>25 and 49% | Between<br>50 and 75% | More<br>than 75% |   |                                     |
| <b>No relevant study programme indicated</b> |   |                  |                       |                       |                  |   |                                     |
| Comments: <input type="text"/>               |   |                  |                       |                       |                  |   |                                     |
| Auto-Comments:                               |   |                  |                       |                       |                  |   |                                     |
| Comments U-Multirank:                        |   |                  |                       |                       |                  |   |                                     |

17 Please indicate the full-time equivalent (fte) numbers of **academic staff in Human Medicine** (professors and other academic staff) employed in your department for the years 2011 to 2013. [?]

Data for this question not available

| Staff (filled posts)   | Full-time equivalent academics staffs in Human Medicine |                      |                      |
|--|---|----------------------|----------------------|
|  | 2011<br>December  | 2012<br>December     | 2013<br>December     |
| <b>Academic staff</b>  | <input type="text"/>                                    | <input type="text"/> | <input type="text"/> |
| <b>Thereof</b> clinical staff (total)                                    | <input type="text"/>                                    | <input type="text"/> | <input type="text"/> |
| <b>Thereof</b> involved in teaching only (no research)                   | <input type="text"/>                                    | <input type="text"/> | <input type="text"/> |
| <b>Thereof</b> involved in research only (no teaching)                   | <input type="text"/>                                    | <input type="text"/> | <input type="text"/> |
| <b>Thereof</b> involved in patient care only (no teaching & no research) | <input type="text"/>                                    | <input type="text"/> | <input type="text"/> |
| <b>Thereof</b> doctoral candidates counted as staff (fte) [?]            | <input type="text"/>                                    | <input type="text"/> | <input type="text"/> |
| Comments:  | <input type="text"/>                                    |                      |                      |
| Auto-Comments:   |   |                      |                      |
| Comments U-Multirank:  |   |                      |                      |

18 Please give the head count number of academic staff in **Human Medicine** in December 2013. [?]

Data for this question not available

|  | Academic staff       |
|--|----------------------|
| <b>Number (head count)</b>                       | <input type="text"/> |
| <b>Thereof</b> female                            | <input type="text"/> |
| <b>Thereof</b> with a completed doctorate degree | <input type="text"/> |
| <b>Thereof</b> with a foreign citizenship        | <input type="text"/> |
| <b>Thereof</b> doctoral candidates               | <input type="text"/> |
| Comments:  | <input type="text"/> |
| Auto-Comments:                                   |                      |
| Comments U-Multirank:                            |                      |

19 Please indicate the number of academic staff (head count) working outside academia in parallel to the employment at your institution (cross-employment). [?]

Data for this question not available

|   | Academic staff       |
|---|----------------------|
| <b>Academic staff working also outside academia</b> | <input type="text"/> |
| Comments:   | <input type="text"/> |
| Auto-Comments:                                      |                      |
| Comments U-Multirank:                               |                      |

20 Please give the percentage of classes/courses delivered by an external "practitioners" [?] from outside higher education related to number of courses/classes in total (latest academic/calendar year).

Data for this question not available

|   |                        |
|---|------------------------|
| <b>Courses delivered by practitioners from outside HEI in %</b> | <input type="text"/> % |
| Comments:   | <input type="text"/>   |
| Auto-Comments:  |                        |
| Comments U-Multirank:   |                        |

21 Please indicate the number of **doctorate degrees** completed in **Human Medicine** with the main supervisor coming from your department. [?]

Data for this question not available

Data on international students not available

My institution does not award PhDs/doctorate degrees

|  | 2011                 | 2012                 | 2013                 |
|--|----------------------|----------------------|----------------------|
| <b>Total number of completed doctorate degrees</b> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>    Thereof by women</b>                        | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>    Thereof by international students*</b>      | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Comments:  | <input type="text"/> |                      |                      |
| Auto-Comments:                                     |                      |                      |                      |
| Comments U-Multirank:                              |                      |                      |                      |

\* Definition: student who got the permission for starting a doctoral programme in a foreign country

22 Please indicate the number of persons (head-count) holding a **post-doc position** in **Human Medicine**. [?]

Data for this question not available

|                               | 2011                 | 2012                 | 2013                 |
|-------------------------------|----------------------|----------------------|----------------------|
| <b>Post docs (head-count)</b> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Comments:                     | <input type="text"/> |                      |                      |
| Auto-Comments:                |                      |                      |                      |
| Comments U-Multirank:         |                      |                      |                      |

23 Please indicate the **total income** in **BYR** of your department/unit in **Human Medicine** in the period indicated. [?]

Data for this question not available

Data on private sources not available

Data on regional sources not available

|  | 2011                 | 2012                 | 2013                 |
|--|----------------------|----------------------|----------------------|
| <b>Total income</b>                      | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>Thereof</b> from private sources [?]  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>Thereof</b> from regional sources [?] | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Comments:                                | <input type="text"/> |                      |                      |
| Auto-Comments:                           |                      |                      |                      |
| Comments U-Multirank:                    |                      |                      |                      |

**24** Please indicate the amount of **external research funds** [?] (research promotion and/or contract research) of your department in **Human Medicine** in the last three years (2011, 2012, 2013).

Please do **NOT** state the total amounts on the relevant research projects but **ONLY the funds in the relevant year.**

*Example: For a project that started in 2010 and was completed in 2012 only the amounts spent from 2011 to 2012 are to be listed in the following table.*

For joint projects with other departments/other institutions please give only the share of your department!

**N.B.** Funding for basic equipment are to be **excluded** from your calculations.

**Please give the number in your local currency and in the correct amount: BYR**

Data for this question not available

We had no external research funds

| External research income   | 2011                           | 2012                           | 2013                           |
|--|--------------------------------|--------------------------------|--------------------------------|
| From national research council/science foundations [?]                     | <input type="text"/>           | <input type="text"/>           | <input type="text"/>           |
| From national government authorities (national or federal) [?]             | <input type="text"/>           | <input type="text"/>           | <input type="text"/>           |
| From industry/private business [?]   | <input type="text"/>           | <input type="text"/>           | <input type="text"/>           |
| From international/foreign institutions [?]                                | <input type="text"/>           | <input type="text"/>           | <input type="text"/>           |
| From other sources (incl. non-profit organisations, incl. foundations) [?] | <input type="text"/>           | <input type="text"/>           | <input type="text"/>           |
| <b>Total</b>   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| <b>Thereof</b> third party funding of professorships [?]                   | <input type="text"/>           | <input type="text"/>           | <input type="text"/>           |

Comments:

Auto-Comments:

Comments U-Multirank:

**Explanation:** Third party funds are only those for which you have to apply regularly, submitting fresh applications as part of an assessment process.

**25** License income:  
Please provide the amount of revenues from **licensing agreements, copyrighted products and royalties** [?] in **Human Medicine**.

Please give the number in your local currency **BYR**.

Data for this question not available

We had no income from licences

| Licenses   | 2011                 | 2012                 | 2013                 |
|--|----------------------|----------------------|----------------------|
| Revenues from licensing agreements, copyrighted products and royalties | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Comments:

Auto-Comments:

Comments U-Multirank:

**26** Please indicate the **total** number of students enrolled in **all programmes at** your department in **Human Medicine** in 2013. [?]  
Please include students in all level of degree programmes.

Data for this question not available

|   | Main subject/major in field | Second/minor subject in field |
|---|-----------------------------|-------------------------------|
| <b>Total number of students in Human Medicine at the department</b> | <input type="text"/>        | <input type="text"/>          |
| <b>Thereof</b> number of female students                            | <input type="text"/>        | <input type="text"/>          |
| <b>Thereof</b> doctoral candidates counted as students              | <input type="text"/>        | <input type="text"/>          |

Comments:

Auto-Comments:

Comments U-Multirank:

**27** Please indicate the number of students in **Human Medicine** who made **internships** (minimum 6 weeks) in enterprises [?] within the past years.

Data for this question not available

There are no students who made internships

Data about internships in regional enterprises not available

|   | 2011                 | 2012                 | 2013                 |
|---|----------------------|----------------------|----------------------|
| <b>Total number of student who made an internship</b>                           | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>Thereof:</b> Students who made an internship in the institution's region [?] | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Comments:

Auto-Comments:

Comments U-Multirank:

**28** Please provide the number of **degree theses** in cooperation with enterprises in total and thereof in cooperation with regional enterprises [?] for the three years 2011 + 2012 + 2013 in **Human Medicine**.

- Data for this question not available
- There are no degree theses in cooperation with enterprises
- Data on degree theses in regional enterprises not available

|   | Bachelor/Undergraduate | Master/Graduate      |
|---|------------------------|----------------------|
| <b>Degree theses in cooperation with enterprises</b>  | <input type="text"/>   | <input type="text"/> |
| <b>Thereof:</b> Degree theses in cooperation with enterprises/institutions located in the university's region [?] | <input type="text"/>   | <input type="text"/> |
| Comments:   | <input type="text"/>   |                      |
| Auto-Comments:  |                        |                      |
| Comments U-Multirank:   |                        |                      |

**29**

**a)** Please describe the specific **profile** of your institution in **Human Medicine** with regard to **teaching & learning** (max. 600 characters)

600 characters left

Website:

**b)** Please describe the specific **profile** of your institution in **Human Medicine** with regard to **research** (max. 600 characters)

600 characters left

Website:

Comments U-Multirank:

**30** Please indicate up to three major profiles (foci) of your faculty/department.

For psychology this could include for example: clinical psychology, neuro-psychology.  
 In computer science this could include for example: software, game development, intelligent systems.  
 For medicine this could include for example: community medicine, oncology, cardiovascular diseases.

Profile 1:

Profile 2:

Profile 3:

Comments:

Comments U-Multirank:

**31** Please indicate the percentage of **formal instruction hours** in the programmes by instructional formats.

Data for this question not available

|                                       | Lecture | Lab | Small group | Patient Contact | Other |
|---------------------------------------|---------|-----|-------------|-----------------|-------|
| No relevant study programme indicated |         |     |             |                 |       |

Comments:

Auto-Comments:

Comments U-Multirank:

**32** Please specify the percentage of **different methods of assessment in the final examination**. If there is no final block assessment please specify for the whole programme.

Data for this question not available

|                                       | Multiple choice | Written exam | Oral exam or presentation | Faculty/resident rating | Objective structured clinical examination (OSCE) | Other |
|---------------------------------------|-----------------|--------------|---------------------------|-------------------------|--|-------|
| No relevant study programme indicated |                 |              |                           |                         |  |       |

Comments:

Auto-Comments:

Comments U-Multirank:



33 Please provide information about the **number of beds** in use both in university hospital and in affiliated hospitals (which are available for bedside teaching).

Data for this question not available

|                       | In university hospital | In affiliated hospitals |
|-----------------------|------------------------|-------------------------|
| <b>Beds in use</b>    | <input type="text"/>   | <input type="text"/>    |
| Comments:             | <input type="text"/>   |                         |
| Auto-Comments:        |                        |                         |
| Comments U-Multirank: |                        |                         |