



U-Multirank

Questionnaire for institution

General instructions

Many questions specify that information should be provided for a particular year(s). The table below indicates the academic year in question for institutions where an academic year does not coincide with a calendar year. Please use the format that fits your institutional administration best. Please be consistent regarding the format you have chosen within each question.

Year	Academic year
2010	2010/2011
2011	2011/2012
2012	2012/2013
2013	2013/2014
2014	2014/2015
2015	2015/2016

Please note that more information on the approach of U-Multirank, the methodology, explanations on data elements, calculations and rationales can be found on our website: <http://umultirank.org/#!/methodology?trackType=home&signtMode=undefined>

General information

Question 1

Please give the full name of your institution [?]	
Legal name of institution: [?]	
English name to appear in U-Multirank [?]	
Comments:	
Comments U-Multirank:	

Question 2

Please give the following general characteristics of your institution	
Type of institution: [?]	Pull down menu: 1=University; 2=University of Applied Science; 3=Technical University; 4=Open University; 5=Specialised University – Music; 6= Specialised University – Arts; 7= Specialised University – Business/Economics; 8=Specialised University – Medical; 9=Specialised University – Other; 10=Other
Public/ private character: [?]	(Pull down – 1=public, 2=private, 3=government dependent private)
Foundation year of current institution: [?]	
Is your institution a multi-site institution? [?]	
Does your institution include a university hospital?:	0 yes 0 no
What information on the university hospital is included in your answers?[?]	(Pull down – 1=not applicable (no university hospital), 2=no information on university hospital included, 3=information on higher education related activities included only, 4=information on higher education related activities fully included and on patient care partly included, 5=information on higher education related activities and patient care fully included)
Comments:	
Auto-Comment:	
Comments U-Multirank:	

Question 3

Please give the name of a contact person who will be available to respond to possible queries from the U-Multirank team[?] Please make sure that our emails from info@umultirank.org will not be blocked by the firewall of your institution!	
Contact person first name:	
Contact person last name:	
Position/Unit:	
Phone:	
E-mail:	

Programmes and students

In some higher education systems the standard period of study differs by discipline (e.g. engineering programmes are longer than those in the humanities) or level (honours bachelor programmes are longer than standard bachelor programmes). At the request of a number of participating institutions we now offer the option of indicating different durations for standard and longer bachelor and master programmes. This makes reporting more convenient and enables a better calculation of graduation rates.

(If all of your bachelor and/or master programmes have the same standard period of study please use the 'not applicable' option for bachelor_II and/or master_II.)

Question 4

Please provide the following information on degree programmes offered in 2015[?]				
	Standard period of study in years [?]	Total number of degree programmes offered [?]	Including the number of... programmes offered in a foreign language [?]	Data not available for one/more elements
Short degree [?]	Not applicable			<input type="checkbox"/>
Bachelor_I[?]	PULL DOWN MENÜ: 2=2 years; 3=3 years; 4=4 years; 9=not applicable			<input type="checkbox"/>
Bachelor_II[?]	PULL DOWN MENÜ: 2=2 years; 3=3 years; 4=4 years; 9=not applicable			<input type="checkbox"/>
Master_I[?]	PULL DOWN MENÜ: 1=1 year; 2=2 years; 3=3 years; 9=not applicable			<input type="checkbox"/>
Master_II[?]	PULL DOWN MENÜ: 1=1 year; 2=2 years; 3=3 years; 9=not applicable			<input type="checkbox"/>
Long first degree [?]	PULL DOWN MENÜ: 1=4 years; 2=5 years; 3=6 years; 9=not applicable			<input type="checkbox"/>
Doctorate/PhD [?]	Not applicable			<input type="checkbox"/>
Comments:				
Auto-Comment:				
Comments U-Multirank:				

Question 5

Please indicate the number of students enrolled in degree programmes [?]. Please include students in all levels of degree programmes!				
	2013	2014	2015	Data not available for one/more years
Total number of students enrolled				<input type="checkbox"/>
Comments:				
Auto-Comment:				
Comments U-Multirank:				

Question 6

Please indicate the number of international students				
	2013	2014	2015	Data not available for one/more years
Foreign degree seeking students [?]				<input type="checkbox"/>
Incoming students in international exchange programmes[?]				<input type="checkbox"/>
Students sent out in international exchange programmes[?]				<input type="checkbox"/>
Students in international joint degree programmes[?]				<input type="checkbox"/>
Comments:				
Comments U-Multirank:				

Question 7

Please indicate the number of new entrants enrolled in the first year of degree programmes [?]								
	2010	2011	2012	2013	2014	2015	Data not available for one/more years	
New entrants enrolled in first year bachelor I programmes							<input type="checkbox"/>	
New entrants enrolled in first year bachelor II programmes							<input type="checkbox"/>	
New entrants enrolled in first year master I programmes							<input type="checkbox"/>	
New entrants enrolled in first year master II programmes							<input type="checkbox"/>	
New entrants enrolled in the first year of long first degree programmes							<input type="checkbox"/>	
Please indicate the number of new entrants from the institution's region [?]								
If exact data are not available please specify the range that fits best your situation.								
	percent age	Or choose range:					Year	Data not available for any year
		0%	less than 25%;	Betw een 25 and 49%	Betw een 50 and 75%	More than 75%		
Percentage of new entrants in bachelor programmes coming from the institution's region:							[2015]	<input type="checkbox"/>
	Region used:							
	Comments:							
	Auto-Comments:							
	Comments U-Multirank:							

Question 8

Please indicate the number of students in internships [?]				
	2013	2014	2015	Data not available for one/more years
Students in internships				<input type="checkbox"/>
Students in internships located in the institution's region [?]				<input type="checkbox"/>
Comments:				
Auto-Comments:				
Comments U-Multirank:				

Graduates

Question 9

Please indicate the number of graduates by level of programme [?]				
	2013	2014	2015	Data not available for one/more years
Short degree				<input type="checkbox"/>
Bachelor_I				<input type="checkbox"/>
Bachelor_II				<input type="checkbox"/>
Master_I				<input type="checkbox"/>
Master_II				<input type="checkbox"/>
Long first degree				<input type="checkbox"/>
Doctorate/PhD				<input type="checkbox"/>
including doctoral graduates with foreign nationality [?]				<input type="checkbox"/>
Comments:				
Auto-Comments:				
Comments U-Multirank:				

Question 10

Please indicate the number of graduates by educational field [?]				
Field	2013	2014	2015	Data not available for one/more years
Education [?]				<input type="checkbox"/>
Humanities and arts [?]				<input type="checkbox"/>
Social sciences [?]				<input type="checkbox"/>
Business and law [?]				<input type="checkbox"/>
Natural science, mathematics and statistics [?]				<input type="checkbox"/>
Information and communication technologies [?]				<input type="checkbox"/>
Engineering, manufacturing and construction [?]				<input type="checkbox"/>
Agriculture forestry, fisheries and veterinary [?]				<input type="checkbox"/>
Health and social welfare [?]				<input type="checkbox"/>
Services [?]				<input type="checkbox"/>
Comments:				
Auto-Comments:				
Comments U-Multirank:				

Question 11

Please indicate the number of students who graduated within the standard period of study [?]				
Level of programme	2013	2014	2015	Data not available for one/more years
Bachelor_I				<input type="checkbox"/>
Bachelor_II				<input type="checkbox"/>
Master_I				<input type="checkbox"/>
Master_II				<input type="checkbox"/>
Long first degree				<input type="checkbox"/>
Comments:				
Auto-Comments:				
Comments U-Multirank:				

Question 12

Please indicate the percentage of 2013 graduates who were unemployed 18 months after graduation (not in Education, Employment or Training, (NEET)). If no data for the 2013 cohort exists, please indicate the cohort you are referring to [?]								
Level of programme	percentage	Or choose interval:					Cohort year	Data not available for any year
		0%	less than 5%;	Between 5 and 9%	Between 10 and 25%	More than 25%		
Bachelor							[2013]	<input type="checkbox"/>
Master							[2013]	<input type="checkbox"/>
Long first degree							[2013]	<input type="checkbox"/>
Reference period used [?]	pull-down: (1: 18 months after graduation; 2=12 months after graduation; 3=6 months after graduation; 4 other)							
Comments:								
Auto-Comments:								
Comments U-Multirank:								

Question 13

Please indicate the percentage of 2013 graduates that work in the region in 2015 (some 18 months later). If no data for the 2013 cohort exists, please indicate the cohort you are referring to [?]								
Level of programme	percent age	Or choose interval:					Cohort year	Data not available for any year
		0%	less than 25%;	Betw een 25 and 49%	Betw een 50 and 75%	More than 75%		
Bachelor							[2013]	<input type="checkbox"/>
Master							[2013]	<input type="checkbox"/>
Long first degree							[2013]	<input type="checkbox"/>
Region used:								
Comments:								
Auto-Comments:								
Comments U-Multirank:								

Academic staff

Question 14

Please indicate the number of academic staff [?]				
	2013	2014	2015	Data not available for one/more years
Academic staff in full time equivalents (fte) [?]				<input type="checkbox"/>
Academic staff head-count				<input type="checkbox"/>
including academic staff with foreign nationality [?]				<input type="checkbox"/>
Are doctoral candidates counted as academic staff? [?12]	(Pull down – 1=yes as academic staff, 2=no as students, 3=some as academic staff and some as students)	(Pull down – 1=yes as staff, 2=no as students, 3=some as academic staff and some as students)	(Pull down – 1=yes as staff, 2=no as students, 3=some as academic staff and some as students)	<input type="checkbox"/>
Doctoral candidates counted as academic staff in full time equivalents (fte) [?]				<input type="checkbox"/>
Doctoral candidates counted as academic staff head-count				<input type="checkbox"/>
including candidates with foreign nationality [?]				<input type="checkbox"/>
Comments:				
Auto-Comments:				
Comments U-Multirank:				

Question 15

Please indicate the number of persons (head-count) holding a post-doc position [?]				
	2013	2014	2015	Data not available for one/more years
Post docs (head-count)				<input type="checkbox"/>
Comments:				
Auto-comments:				
Comments U-Multirank:				

Currency and unit

Question 16

Please indicate the currency used and the unit in which you provide financial information	
Currency	<p style="color: red; font-size: small; margin: 0;">PULL DOWN MENU: 1=ARS; 2=AUD; 3=AZN; 4=BAM; 5=BDT; 6=BGN; 7=BRL; 8=BYR; 9=CAD; 10=CHF; 11=CLP; 12=CNY; 13=COP; 14=CRC; 15=CZK; 16=DKK; 17=DZD; 18=ECV; 19=EGP; 20=EUR; 21=GBP; 22=GHS; 23=HKD; 24=HRK; 25=HUF; 26=IDR; 27=ILS; 28=IRR; 29=ISK; 30=JMD; 31=JOD; 32=JPY; 33=KRW; 34=KZT; 35=LBP; 36=LKR; 37=LTL; 38=LVL; 39=MAD; 40=MDL; 41=MKD; 42=MNT; 43=MXN; 44=MYR; 45=NAD; 46=NGN; 47=NOK; 48=NZD; 49=PEN; 50=PKR; 51=PLN; 52=RON; 53=RSD; 54=RUB; 55=SAR; 56=SGD; 57=THB; 58=TRY; 59=TWD; 60=UAH; 61=USD; 62=UYU; 63=AED; 64=VND; 65=XOF; 66=ZAR; 67=SEK; 68=INR; 69=GEL; 70=QAR; 71=TND; 72=PGK; 73=ALL; 74=AMD; 75=BHD; 76=BSD; 77=BTN; 78=BWP; 79=CDF; 80=XAF; 81=PHP; 82=DOP; 83=FJD; 84=HTG; 85=RWF; 86=IQD; 87=KES; 88=KGS; 89=LSL; 90=LYD; 91=MGA; 92=MWK; 93=MZN; 94=NPR; 95=OMR; 96=SDG; 97=SYP; 98=SZL; 99=TZS; 100=UGX; 101=VEF; 102=YER; 103=ZWL; 104=SOS; 105=ZMW; 106=MVR</p>
Unit	<p style="color: red; font-size: small; margin: 0;">PULL DOWN MENU: 1=x1; 2=x1.000; 3=x1.000.000; 4=x1.000.000.000</p>

Revenues

Question 17

Please indicate the total revenues of your institution					
	2013	2014	2015	Unit and currency chosen	Data not available for one/more years
Total revenues [?]					<input type="checkbox"/>
by category					
Core budget [?]					<input type="checkbox"/>
Tuition fees from students in degree programmes [?]					<input type="checkbox"/>
Fees from courses organised within the framework of continuing professional development (CPD) [?]					<input type="checkbox"/>
External revenues from research [?]					<input type="checkbox"/>
...including external revenues from privately funded research contracts [?]					<input type="checkbox"/>
Revenues from licensing agreements, copyrighted products and royalties [?]					<input type="checkbox"/>
Other revenues [?]					<input type="checkbox"/>
Comments:					
Auto-Comment:					
Comments U-Multirank:					

Question 18

Please indicate the share of tuition fees and external research revenues coming from international, national and regional sources					
		2013	2014	2015	Data not available for one/more years
Tuition fees from international sources as % of total tuition fee revenues [?]					<input type="checkbox"/>
External research revenues					
	% from international sources[?]				<input type="checkbox"/>
	% from national sources[?]				<input type="checkbox"/>
	% from regional sources[?]				<input type="checkbox"/>
	Total percentage (should be 100%)	Sum of %	Sum of %	Sum of %	
Comments:					
Comments U-Multirank:					

Expenditure

Question 19

Please indicate the total expenditure of your institution [?]					
	2013	2014	2015	Unit and currency chosen	Data not available for one/more years
Total expenditure					<input type="checkbox"/>
	2013	2014	2015	Unit and currency chosen	Data not available for one/more years
Expenditure by activity					<input type="checkbox"/>
% on research [?]	%	%	%		<input type="checkbox"/>
% on teaching [?]	%	%	%		<input type="checkbox"/>
% on knowledge transfer [?]	%	%	%		<input type="checkbox"/>
% on other activities [?]	%	%	%		<input type="checkbox"/>
Total percentage (should be 100%)	Sum of %	Sum of %	Sum of %		
Status of the percentages:	dropdown: (1:based on calculation 2: based on estimates)	dropdown: (1:based on calculation 2: based on estimates)	dropdown: (1:based on calculation 2: based on estimates)		
Comments:					
Auto-Comments:					
Comments U-Multirank:					

Research and knowledge transfer

Question 20

Please indicate the number of publications and art related outputs				
	2013	2014	2015	Data not available for one/more years
Number of academic publications [?]				<input type="checkbox"/>
Number of professional publications [?]				<input type="checkbox"/>
Art related outputs				
Number of concerts [?]				<input type="checkbox"/>
Number of exhibitions [?]				<input type="checkbox"/>
Number of artefacts [?]				<input type="checkbox"/>
Number of media productions [?]				<input type="checkbox"/>
Total number of art related outputs [?]				<input type="checkbox"/>
Comments:				
Auto-comments:				
Comments U-Multirank:				

Question 21

Please indicate the number of companies newly founded by graduates per year				
	2013	2014	2015	Data not available for one/more years
Number of graduate founded companies [?]				<input type="checkbox"/>
Comments:				
Comments U-Multirank:				

Question 22

Please indicate the number of newly founded start-up firms per year				
	2013	2014	2015	Data not available for one/more years
Number of newly founded start-up firms [?]				<input type="checkbox"/>
Comments:				
Comments U-Multirank:				

Question 23

Please indicate the number of strategical partnerships with a focus on research/knowledge exchange your university is involved in per year				
	2013	2014	2015	Data not available for one/more years
Total number of strategic partnerships [?]				<input type="checkbox"/>
With enterprises [?]				<input type="checkbox"/>
...Including with enterprises in the region				<input type="checkbox"/>
With organisations in the civil society [?]				<input type="checkbox"/>
...Including with organisations in the civil society in the region				<input type="checkbox"/>
Comments:				
Auto-Comments:				
Comments U-Multirank:				